

**PRESENT:** Cr Kodi Brady (Chair), Cr Zoe Holcombe, Mrs Rhonda Jewiss, Mrs Susan Eriksson, Mrs Mary Milsom, Mrs Margaret Bennell, Mr Paul Bennetts, and Mr Terry Tighe.

**IN ATTENDANCE:** Mr Gary Murphy (Director Technical Services) and Mrs Nicole Benson (Manager Urban Services & Facilities).

**APOLOGIES:** Mr Sam Bragg, Mrs Judy Clancy and Mrs Aileen Bell.

### **CONFIRMATION OF MINUTES**

**7/2223 RECOMMENDED** that minutes of the Coonabarabran Town Beautification Advisory Committee meeting held on 10 November 2022 be confirmed.

**Jewiss/Holcombe**

### **BUSINESS ARISING FROM THE MINUTES**

- The MUSF read out the Council resolutions from the report on the minutes of the meeting held on 10 November 2022 and considered at the December 2022 Council meeting. Discussion was held around the resolution that Council consider a budgetary allocation in the 2023/2024 Operational Plan for the purpose of finalising the Coonabarabran Town Beautification Masterplan. Further discussion was held around the resolution that Council notes the resignation of Ms Emma McDonald from the Coonabarabran Town Beautification Advisory Committee and in accordance with the Terms of Reference Council not fill the position. The Committee noted Mrs Sandra Spackman's recent resignation and a discussion around membership and availability occurred. It was noted that smaller committees are sometimes easier to manage but, conversely that larger committees provide greater opportunities for sharing of ideas. Some Committee members thought that inviting people for special advice on an as needs basis such as landscaping or the like may strike the balance required for the finalisation and implementation of the Masterplan, which is the Committee's main priority.
- People who hadn't completed the online WHS can do so with Cr Brady who will organise for people to come together and complete the induction. Monday 6 February 2023 at 10.00am in the Art Gallery was decided. A site-specific induction would be organised once everyone has completed the online volunteer induction process.
- Feedback on the new plantings in the John Street median strip opposite Cardians Café and how well they are going was passed on.

### **AGENDA ITEMS**

#### **a) 2023/24 Operational Plan Budget Items**

The MUSF advised the Committee that the following items had been included in the draft budget:

- Little Timor Street increased service levels for cleaning - \$6,136 which covers five services per week to clean and remove litter.
- Removal and replacement of six street trees Dalgarno Street - \$25,000.
- Finalisation of Town Beautification Masterplan - \$25,000.

b) Balance of Garden Bed Renewal Budget

MUSF told the Committee that there was approximately \$4,000 left in the budget and it is planned to plant Star Jasmine in the John Street median strip opposite the Town Hall.

**GENERAL BUSINESS**

The following items were discussed without resolution:

- A number of items including the walking track at Convent Hill, potential painting of street bins and the new chair at the court house were discussed.
- Cr Brady advised that the lights in Neilson Park aren't working and the MUSF said she would follow this up.
- Town signage was discussed and Cr Brady advised that he would follow up with the Economic Development Manager on the grant to assist with installation of town signage. It was noted that 2357 are on board with the Committee and the design is being digitised.

There being no further business the meeting closed at 5.45pm.

The next meeting will be held in the Gallery Meeting Room, Coonabarabran on Wednesday, 29 March 2023 commencing at 5.00pm.

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CHAIRPERSON